



Experian is a FTSE 100 company and a global leader providing information solutions in consulting, data analysis, credit scoring, related decision support software and various marketing solutions. Employing over 15,000 people in approximately 40 countries, Experian's vision is for its people, data and technology to become a necessary part of every major consumer economy around the world.

Line of Business: Experian Asia Pacific
Department: Finance Shared Services
Position Title: Finance Officer (SS-MEL-FO--00510)
Report To: Transactional Services Manager
Work Location: Melbourne

Roles & Responsibilities:

The Asian Pacific finance team is currently recruiting for various positions in Melbourne, Australia. We are looking for Finance Officers with strong Accounts Payable and Receivable expertise to provide finance transaction accounting services to certain Asian Pacific countries from Australia.

To fulfil this requirement we need individuals that are bilingual within the following languages –

English and Japanese

English and Cantonese

The responsibilities of the role entail –

- End to end processing of responsible countries accounts payable and receivables
- Debtor's collection to accountable country
- Managing employee travel expenses
- Downloading country daily bank statements into Oracle cash management system
- Month end bank reconciliations
- Performing Inter Company transfers with receivables and payables
- Accountable for Fixed Assets and General Ledger

The successful candidate will have the following skills –

- Minimum of two years experience in an accounting role
- Advanced written and verbal communication in both desired languages.
- Worked with Oracle Accounting system, not essential though beneficial
- Ability to set priorities and manage own time to meet deadlines and objectives
- Worked in a high volume, transaction orientated environment.

This is a great opportunity for the right candidates to join a diverse growing Finance team. If you are someone who excels in a busy and changing environment and enjoys learning new tasks then don't miss this chance.

We offer successful applicants an attractive remuneration package. Interested parties should send full resume to careers@au.experian.com and quote the vacancy ref. number above.

Only short-listed candidates will be contacted. All information provided by the applicant will be treated in strict confidence and used for recruitment purposes only.

For more company details, please visit www.experian.com.au

Great people, growing business



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