



Experian is a FTSE 100 company and a global leader providing information solutions in consulting, data analysis, credit scoring, related decision support software and various marketing solutions. Employing over 15,000 people in approximately 40 countries, Experian's vision is for its people, data and technology to become a necessary part of every major consumer economy around the world.

Line of Business: Experian Asia Pacific

Department: Credit Services

Position Title: Data Analyst, Level 2

Work Location: Sydney

To assist the growth of the new Credit Services business, we have a great opportunity for someone looking to take the next step in their career. We are looking for an individual to monitor, research and analyse incoming data to our bureau and ensure quality is maintained in data files at all times. You are the technical link between sales, consumer operations and clients. You will work with data sources and develop and maintain relationships with data suppliers to support our customer direct marketing activities.

The successful candidate will have the following attributes:

- Good knowledge of programming methods, technical applications, data processing platforms and network protocols.
- Knowledge of Unix operating system and basic Unix commands.
- Working knowledge of different media requirements.
- Fundamental hardware operation skills and knowledge of PC desktop applications, including spreadsheets and databases.
- Good knowledge of computer scripting language.
- Basic knowledge of SQL/programming language
- An understanding of consumer credit policies, procedures and regulations
- Demonstrates effective relationship building skills.
- Strong oral and written communication skills
- Exceptional organisational, prioritising and time management skills.
- Advanced problem solving and analytical skills

The responsibilities of this role entail:

- Documenting and tracking production processes, procedures and changes, and making recommendations for process improvements to streamline and eliminate manual intervention.
- Scheduling and performing routine data conversion and electronic data transmissions.
- Ensuring data loaded is correctly formatted to ensure adherence to customer information requirements and Experian standards.
- Reviewing the daily tracking transmittals and maintaining records on data uploaded into system.
- Working with internal and external technical personnel on the format and any production problem scripts for system data to resolve data quality issues.
- Loading and monitoring legal data, reviewing output logs for any discrepancies, and initiates problem determination, when necessary.
- Working with personnel in other functional areas to develop, test and implement new products and processes.
- Researching, analysing and documenting the resolution of disputed credit profile information and identifying and correcting inaccurate data within the portfolio.
- Performing research and analysis on the quality of individual consumer data and reporting on findings and collaborating with internal personnel to correct quality issues.
- Acting as project lead for process improvement initiatives to support sales force effectiveness program.
- Designing, developing, testing and implementing company information workflow initiatives by interfacing with other functional units to meet business needs.
- Providing client support for the import and export of data files from supported platforms.
- Updating communication and procedure logs to ensure best practice is followed in line with legislation developments.

We offer successful applicants an attractive remuneration package (inc corporate benefits). Interested parties should send a full resume to [careers@au.experian.com](mailto:careers@au.experian.com) and quote the vacancy job title above. All information provided by the applicant will be treated in strict confidence and used for recruitment purposes only.

At Experian, we respect, value and welcome diversity in potential candidates and our people. We have a diverse workforce where talent thrives and where we continually seek to open up more career and development opportunities for all of our people.

*Great people, growing business*