



Experian is a FTSE 100 company and a global leader providing information solutions in consulting, data analysis, credit scoring, related decision support software and various marketing solutions. Employing over 15,000 people in approximately 40 countries, Experian's vision is for its people, data and technology to become a necessary part of every major consumer economy around the world.

Line of Business Experian Asia Pacific
Department: Credit Services
Position Title: Data Analyst, Level 1
Work Location: Sydney

To assist with the growth of new Credit Services business, we have a developmental opportunity for someone looking to take a key step in their career. We are looking for an individual to monitor, research and analyse incoming data to our bureau and ensure quality is maintained in data files at all times. You will be the technical link between sales, consumer operations and our clients. You will work with data sources to develop and maintain relationships with data suppliers to support our customer direct marketing activities.

The successful candidate will have the following attributes:

- Enjoy working with and is passionate about data.
- Strong computer literacy, including appreciation of spreadsheets and database constructs.
- Basic knowledge of computer scripting language.
- An understanding of consumer credit policies, procedures and regulations.
- Demonstrates effective relationship building skills internally and externally.
- Strong oral and written communication skills
- Exceptional organisational, prioritising and time management skills.
- Advanced problem solving and analytical skills.

The responsibilities of this role entail:

- Providing client support for the import and export of data files from supported platforms.
- Reviewing and analysing client data to ensure compliance to technical specifications, legal requirements and company standards.
- Scheduling and performing routine data conversion and electronic data transmissions.
- Ensuring that data loaded is correctly formatted and modifies customer input and output data formats to ensure adherence to customer information requirements and Experian standard.
- Producing and distributing media, hardware and resource utilisation reports, working with department staff to ensure effective data storage utilisation.
- Documenting and tracking production processes, procedures and changes.
- Implements dashboards to understand data within the bureau's databases including indicators and market penetration.
- Validating database information to ensure client report accuracy and investigating and identifying quantifiable benchmarks for data comparison.
- Researching and resolving media and data issues.
- Working with internal departments and external clients in a variety of functional areas to coordinate issue resolution.
- Updating communication and procedure logs and ensuring best practice is followed in line with legislation developments.

We offer successful applicants an attractive remuneration package (inc corporate benefits). Interested parties should send a full resume to careers@au.experian.com and quote the vacancy job title above.

All information provided by the applicant will be treated in strict confidence and used for recruitment purposes only.

At Experian, we respect, value and welcome diversity in potential candidates and our people. We have a diverse workforce where talent thrives and where we continually seek to open up more career and development opportunities for all of our people.